

Las Verdes Prop Owner Assoc

c/o Oxygen Association Services, LLC
Summit Association Services
361 E. Hillsboro Blvd. Deerfield Beach, FL 33441
Ph: 561-999-9701 Fax: 561-999-9703

08/10/2022

Dear Resident,

We wanted to share some exciting news with you. Oxygen & Summit Association Services is working on changing software programs to better assist all of our communities. Homeowners will be able to access their account Online. Some of the features the new software will provide are:

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|--|-----------------------------------|
| 1. View Account information in real time | 6. View Association Documents |
| 2. Make Online Payment | 7. Submit Architectural requests |
| 3. Update Owner information | 8. View and respond to violations |
| 4. Communicate with your manager | 9. And much more! |
| 5. Submit work orders to manager | |

The transition to CINC Systems will take effect on September 1st, 2022.

You might be wondering "How does this affect me?"

Paying by coupon and check: Please continue to use the existing 2022 coupons.

If you are already enrolled in Auto Debit - ACH, there is no need to do anything. Your payments will continue to debit your bank account as usual.

For those who have your payments sent by your Financial Institution, please make sure that your account number appears on the check and continue to mail as usual with no necessary changes.

DuesPayment option will be discontinued effective August 31, 2022 and no longer be available. Please cancel your recurring payments going forward.

Please make sure that your checks/payments are made payable to your association - Las Verdes Prop Owner Assoc

Once we have set up owner accounts, we will send you further communications on how to register. You will no longer have to wait for office hours to get information, because you will have real time information at your finger tips twenty four hours a day!

We think you will see a positive impact from this transition and we look forward to continuing to provide you with the highest level of service.

Sincerely,
Oxygen Association Services, LLC
Summit Association Services